

MINUTES

**Tennessee Public Charter School Commission
Business Operations Committee Meeting**

Tuesday, April 7, 2020
2:00 p.m. – 4:00 p.m.

**Call-in Number: 425-436-6339
Access Code: 111885
Video Conference Meeting**

All times listed are in Central Standard Time

Minutes correspond to recording. Each item has a minute counter assigned to the subject location in the audio file.

Tuesday, April 7

Welcome and review of agenda

0:00:00-0:04:11

Tom Griscom, Commission and Committee Chair

Roll Call – Commissioners

Derwin Sisnett	Present
Eddie Smith	Present
Tom Griscom	Present
Terence Patterson	Present
Chris Richards	Present

- Others present by video conferencing or by phone:
 - Amity Schuyler, Deputy Commissioner, Tennessee Department of Education
 - Drew Pearson, Finance Director, Tennessee Department of Education
 - Rick Zadd, Procurement Director, Tennessee Department of Education
 - Tess Stovall, Director of Charter Schools, Tennessee State School Board
 - Dr. Eve Carney, Chief of Districts and Schools, Tennessee Department of Education
 - Shanell Tyler, Office of Attorney General, Tennessee Department of Education
 - Chris Reynolds, Contractor for the Tennessee Charter Schools Commission

Overview of Commission operating budget and staff allocations and role of DOE 0:04:11-0:09:16

Drew Harpool, Chief Financial Officer, Tennessee Department of Education

State purchasing and procurement 0:09:16-0:20:21

Rick Zadd, Senior Director of Procurement, DOE

(Continuation) of Commission operating budget and staff allocations and role of Tennessee Department of Education 0:20:21-0:28:51

Drew Harpool, Chief Financial Officer, Tennessee Department of Education

Tess Stovall, Director of Charter Schools, Tennessee State School Board contributed 0:28:51-0:31:57

Review of search firm timeline and contracted staff RFA 0:31:57-0:39:48

Amity Schuyler, DOE

Operational functions prior to Executive Director hire 0:39:48-0:45:37

Amity Schuyler, DOE

Tom Griscom, Commission and Committee Chairman

Adjourn 0:45:40